

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
July 17, 2023 - 7:00 P.M.

The meeting was called to order by Chair Wittenberg at 7:00 p.m. Declaration of Quorum – Members present: Corey Petterson, Scott Abel, Jill Nelson, Dudley Wishard, Randy Bodensteiner, and Vern Wittenberg. Absent: Kayla Walberg. Also present: Superintendent Ryan Grow, Principal Josh Tharaldson, staff and community members

3 **Community Comments** – Community members were allowed to make comments.

4 **Approval of Agenda** – MMS Petterson/Nelson to approve agenda as presented. MCU.

5 **Approval of Minutes from Previous Meeting** – MMS Petterson/Bodensteiner to approve minutes as presented. MCU.

5.1 6/26/23 – Regular Meeting

6 **Informational Items**

6.1 **Principals Report** –Principal Tharaldson presented the report, and discussed the following items: A) **Student Handbook** – A draft of the 23-24 Student Handbook was presented, and changes were discussed. There are a number of changes due to law & policy changes coming from the state. B) **New Math Curriculum** – New math curriculum for grades K-12 has been ordered, and should arrive prior to the start of the school year. Training for teachers will be provided before the start of the school year. C) **Direct Admissions Minnesota** – The program was reviewed, and it was noted that this will be our 2nd year participating in the program. D) – **New Teacher In-Service** – Will take place for our 7 new teachers on 8/23/23. E) – **Fall Sports Information** – The fall sport meeting will be held at 6:00 p.m. on Monday, August 8, 2023. Fall sports practice will begin on 8/14/23. F) – **Class Registration** – New student class registration, and schedule changes for returning students, in grades 7-12, will be held on Tuesday, August 22, 2023, from 8:00 a.m. – 3:00 p.m.

6.2 **Superintendent Report** – Supt. Grow discussed the following items: 1) **Personnel** – A) **Open Positions** – FT Custodial, Extra-Curricular Bus Drivers, Band Teacher, Assistant BBB Coach, Jr. High FB, and GBB Coaches, and Industrial Tech B) **Custodian Interviews** – We interviewed 3 candidates for the 2 open positions. Two of the 3 candidates are not interested in the position. We will proceed with an offer to the third of the candidates. C) **New Requirements** – Were enacted during the last legislative session for certain staff positions, and our office team is developing a plan to address the new requirements. 2) **Educational** – A) **Reading Well by Grade 3 Plan** has been submitted to the state. B) **Read Act** – More information will come, but this will impact what we are using for a reading curriculum and assessment, and how we implement it across our district. 3) **Legislative** - A) **Changes** – Much of the work our education organizations are doing now is going through the statutory language, and determining what needs to be discussed during negotiations, and what needs to be included in master agreements. B) **MSBA Model Policies** – Many policy revisions and additions have become law. Approving the policies tonight brings our policy manual into compliance with the changes. 4) **Financial** – A) **LTFM Plan** – These funds are specific to facilities maintenance. We will review this later in the agenda. B) **Border Bank CD Program** – The program offered a CD with 5.25% interest for 12 months. We transferred \$300,000 into the CD program. After the program ends, we can decide to transfer the money back into savings or invest it again. C) **Finance Committee** – Is scheduled to meet on Tuesday at 5:00 pm to go over several financial topics. 5) **Building/Grounds** – A) **Main Gym Resurfacing** – Is complete. B) **Campus Grounds** – Different weeds have become a big concern. We have a quote for spraying the football fields, but having our entire campus sprayed might be advantageous to controlling the spread. C) **Tool Cat PTO** – Is not operating. Virgil contacted the dealer on this issue, and is a smaller interest than first thought. The Tool Cat is currently in the shop.

6.3 **Committee Report** – No reports at this time. The Finance Committee & Negotiations Committee will meet this week.

7 **Consent Calendar** – MMS Petterson/Nelson to approve Consent Calendar as presented. MCU.

7.1 **Approval of Bills Presented** – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:	71663-71671/Wires
Payroll Checks/Direct Deposit	No Checks – All Payroll was Direct Deposit
June Bills (Year End Cleanup)	Voucher Numbers: 67927-67966
	Check Numbers: 71672-71694
July Bills	Voucher Numbers: 67967-68019
	Check Numbers: 71695-71724

Total Payroll/Expense Checks Approved: \$682,510.33

7.2 **Approval of Electronic Transfers and Other Banking Transactions**

7.3 **Approval of Treasurer’s Report**

7.4 **Accept/Approve Donations**

7.5 **Student Activity Report**

8 **Old Business**

8.1 **Consider Approving Additions and Revisions to MSBA Model Policies** – MMS Wittenberg/Nelson to approve. MCU.

9 **New Business**

9.1 **Consider Hiring Valerie Wahl as a Long Term Substitute for the 2023-2024 School Year** – MMS Abel/Wittenberg to hire. MCU.

9.2 **Consider Approving the 2023-2024 Staff Handbook** – The handbook was presented & reviewed. Questions were asked and answered. MMS Bodensteiner/Petterson to approve. MCU.

9.3 **Consider Approving Employee Job Descriptions & Duties** – MMS Nelson/Wittenberg to approve. MCU.

9.4 **Consider Accepting the 2023-2024 Milk Bid** – Two bids were received and reviewed. MMS Wittenberg/Abel to accept Prairie Farms bid & award contract for 2023-2024 school year. MCU.

9.5 **Consider Adopting a Resolution Approving the Long-Term Facilities Maintenance (LTFM) Plan** – The resolution was introduced. MMS Nelson/Petterson to approve. Roll Call Vote – Able – Yes, Bodensteiner – Yes, Nelson – Yes, Petterson – Yes, Wishard – Yes, Wittenberg – Yes

9.6 **Consider Adopting a Resolution of the School Board to Issue General Obligation Facilities Maintenance Bonds** – The resolution was introduced. MMS Petterson/Bodensteiner to approve. MCU. Roll Call Vote – Able – Yes, Bodensteiner – Yes, Nelson – Yes, Petterson – Yes, Wishard – Yes, Wittenberg – Yes.

9.7 **Consider Adopting a Resolution Calling the Special Election** – The resolution was introduced. MMS Wishard/Nelson to approve Resolution. MCU. Roll Call Vote – Able – Yes, Bodensteiner – Yes, Nelson – Yes, Petterson – Yes, Wishard – Yes, Wittenberg – Yes.

10 **Community Questions to the Board of Education Regarding Agenda Items** – Questions were asked and answered

11 **Future Meetings**

11.2 Regular School Board Meeting on Monday, August 21, 2023, at 7:00 p.m.

12 **Adjournment** – MMS Nelson/Bodensteiner to adjourn at 8:32 p.m. MCU